

Minutes

**March 14, 2016
Monday, 4:30 p.m.
Commissioner's Board Room
155 North 15th Street**

**REGULAR MEETING
UNION COUNTY PLANNING COMMISSION**

I. Call to Order:

Chairman Donald Bowman called the meeting to order at 4:30 p.m.

Planning Commission Members Present:

Donald Bowman
Susan Benfer
Sally Farmer

Justin Keister
Jeff Koppel

Tony Mike
Ben Ranck
Jeff Thompson

Planning Commission Members Absent:

Allan Grundstrom

Others Present:

Shawn McLaughlin, Planning Director
Janice Wagner, Staff

II. Approval of Minutes:

Being no additions or corrections to the minutes there was a motion by Tony Mike to approve the February 8, 2016 meeting minutes as mailed. Second by Jeff Koppel. Motion carried.

IV. Committee Reports:

A. Subdivision Report – February 2016

Commission Actions

None

Municipal Reviews

1. Kurtz Motorsports – Gregg Twp., (1 lot), comm., 18.40 acs., final, land development.
2. New Parking Area – East Buffalo Twp., (1 lot), comm., 14,410 sf., final, minor land development, parking lot.
3. Heritage Spring Phase II – East Buffalo Twp., (1 lot), comm., 3.28 acs., final, land development.
4. Cornerstone Christian Fellowship – East Buffalo Twp., (1 lot), comm., land development, church.
5. Mike Noll – Buffalo Twp., (1 lot), agr., 2.29 acs., final, land development, poultry barn
6. Eric Faden – East Buffalo Twp., res., 0.55 acs., add-on, final
7. Ritz Financial – Mfbg. Boro (1 lot), comm., 2.69 acs., preliminary.

There was a motion by Jeff Koppel and second by Jeff Thompson to ratify the municipal reviews. Motion carried.

V. Correspondence and Information:

A. Annual Report

This was a handout and another job well done.

VI. Director's Report:

Mr. McLaughlin reported he attended a meeting with the Small Business Development Center at Bucknell University to learn more about business assistance; received training on the new financial software to run our own budget reports; met with PennDOT and municipalities on the adaptive signal; participated in Rail Trail advisory committee meeting; attended Mifflinburg Heritage Revitalization Association economic development meeting; met with PPL officials on issues at the Business Park; attended a press conference at Rusty Rail on micro brewers in the area; participated in a conference call with the Linn Conservancy; conducted a guest lecture at Bucknell University on planning.

VI. Old Business:

Greenway and Open Space

We are closer to having the document come together. The steering committee will meet here on March 30th at 1:30 pm. We will be looking at prioritization of future projects. We are going in the process of finalizing the implementation part of the plan.

B. Housing Study

We are in the process of identifying consultants for this project. Phone interviews have been conducted and we have a good proposal from one of the two consultants, we are looking at the possibility of three consultants for a better comparison. We will be talking with the Commissioner's to see when they want to set up the task force.

C. Prison

Shawn also reported the Allenwood Prison is looking for 42 new employees under the age of 37. There is a demand for new employees with people retiring.

VII. New Business:

None

VIII. Public Comment:

None

IX. Adjournment:

Being no further business there was a motion by Susan Benfer and second by Sally Farmer to adjourn the meeting at 5:05 pm. Motion carried.

Jeff Koppel, Secretary

Date