

March 22, 2016

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, March 22, 2016.

BOARD MEMBERS: Commissioner Preston Boop, Chairman; John Showers, Vice-Chairman. Commissioner Mathias was away.

GUESTS: Michael Hanyak, Jr. and Jeff McClintock, Finance Director

STAFF: Diana L. Robinson, Chief Clerk and Sheryl Vrabel, Administrative Assistant.

ACTION MINUTES

A. MINUTES

Motion by Commissioner Showers, second by Commissioner Boop, to approve the minutes of March 1, 2016. Motion carried and all members voted yes.

B. OPEN FORUM

C. NEW BUSINESS

Motion by Commissioner Showers, second by Commissioner Boop, to approve payables ending the week of March 18, 2016 in the amount of \$555,094.78. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve application for burial expenses of deceased service person for Ralph Moses Klinger, Harry Keeler, Manuel Rubin Duque, Clarence Swinehart, Charles Byler, Jeffery Ressler, Harry Yerg and applications for burial expenses for deceased service man's widow for Arlene Rice, Belva Steese, and Lucille Kline. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve Subgrantee Agreement with Union County and the Union County Housing Authority to increase allocation of CDBG funds in the amount of \$8,698, (\$27,755 to \$36,453) and to reduce the CDBG funds in the amount of \$2,300, (\$36,453 to \$34,153) for Environmental Review fees. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve Amendment 1 to Professional & Administrative Services Agreement with SEDA COG for FFY 2014 CDBG to reallocate \$2,300 from Hartley Township Municipal Authority to the Union County Housing Authority Program and to reduce the Agreement to the amount of \$1,670 to remove enforcement of Davis-bacon and related acts. Total services shall not exceed \$88,450. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve Subgrantee Agreement with Snyder Union Mifflin Child Development (SUMCD) for use of Union County FFY 2014 CDBG funds in the amount of \$63,000 to assist SUMCD with the purchase of a new bus. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve Revision Number 2 for the Redevelopment Assistance Capital Program (RACP) RDA-300 and RDA-301 forms associated with the Miller Center Project. These forms will be submitted to the Office of Budget for approval. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop to approve Supplemental Engineering Agreement with Stahl Sheaffer Engineer, LLC for services to be performed on County Bridge No. 14, Iddings. This amends the contract to \$96,202.23 from \$66,058.17 and date of completion will be June 19, 2017. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve recommendation from the Union County Affordable Housing Fund Board to approve assistance for the first time home buyer program in the amount of \$10,000 for property located in Mifflinburg. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to accept the resignation from Andrew Plank, Deputy Sheriff, with regret, effective March 25, 2016. (He has accepted a new position.) Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to appoint Shawn McLaughlin and Eric Winslow as representatives for Union County to the FOCUS Board for 2016. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to reappoint Dennis Keefer to the Agland Preservation Board of Directors, Public Director, for a three year term, January 1, 2016 to December 31, 2018. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve Resolution Number 4 for 2016 authorizing fees for the Union County Assessment office. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve the closing of County Bridge Number 23, Red Bridge, and limit use to bicycling or foot traffic until further notice due to minor damage discovered during a recent safety inspection. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to appoint Scott Mertz, Jim Holtzapple and William Doyle as the Union County Assessment and Appeals Board, January 1, 2016 to December 31, 2019. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve the Version 12 Upgrade for the Union County Youth and Family Services Child Accounting and Profile System (CAPS) effective March 1, 2016. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approved the revised CWIS Data Sharing Agreement effective December 27, 2015. Motion carried and all members voted yes.

Commissioner Showers indicated that progress was being made with regard to the formation of a Housing Task Force and that there would be a meeting with planning staff on April 5 and a recommendation to hire a consultant to perform the study could possibly be presented at the at time. He also advised that the members would be seeking individuals interested in serving on the housing task force.

Motion by Commissioner Showers, second by Commissioner Boop, to adjourn the meeting. Motion carried and all members voted yes.

Union County Commissioners

Diana L. Robinson
Chief Clerk