

December 19, 2017

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, December 19, 2017.

**BOARD MEMBERS:** Commissioner Preston Boop, Chairman and John Showers, Vice-Chairman and John H. Mathias, Secretary.

**GUESTS:** Sharon Koppel, John Mitchell, Gary Kendall, Paul Hartman, Matt Farrand, Rolanda Ritzman, Ernie Ritter, Sheriff, Doug Shaffer, Warden and Jeff McClintock, Finance Director.

**STAFF:** Diana L. Robinson, Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

### ACTION MINUTES

#### A. MINUTES

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the minutes of December 5, 2017. Motion carried and all members voted yes.

#### B. OPEN FORUM

#### C. NEW BUSINESS

Motion by Commissioner Mathias, second by Commissioner Showers, to adopt the proposed budget for 2018 as presented that includes a 1% COLA for Union County employees. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve payables ending December 15, 2017 in an amount of \$372,892.92. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve application for burial expenses for deceased service persons Myron Sampsell, Elwood Showalter, Robert Yost and application for burial expenses for deceased service man's widow for Janice Styer and Cora Boop. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to terminate the employment of the following 9-1-1 Department employees effective at 11:00 P.M. on Sunday, December 31, 2017 as part of the transition of Union County's 9-1-1 operations to the Central Susquehanna Regional 9-1-1 System:

Ryan Bastian  
Rodney Englehardt  
Megan Morgan

Jenice Diamond  
Andrew Erdley  
Jeffrey Oberdorf

Kevin Dozpat  
Kenneth Hollenbach, Jr.  
Marlin Troup

Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Resolution Number 20 for 2017 authorizing the transfer of unused accrued paid time off, up to a maximum of a total of 120 hours of unused accrued paid time off, for any 9-1-1 Department employee who is being terminated effective at 11:00 P.M. on Sunday, December 31, 2017 and who has been hired to work for the Central Susquehanna Regional 9-1-1 System effective at 11:01 P.M. on Sunday, December 31, 2017. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve ContrastCARE Service Agreement – Standard Support – for a three year term (Option Two), an average of \$23,046 per year for 2018, 2019 and 2020. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the standard mileage rate for 2018 at 54.5 cents for the use of an auto on county business. (This is up one cent from the 2017 rate.). Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve an Agreement with Columbia County Prison to provide housing for Union County Inmates at a rate of \$70.00 per day for 2018. (This rate was not increased for 2018). Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the recommendation from the Union County Local Emergency Planning Committee to approve their by-laws as adopted by the Committee on November 8, 2017. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the 2017 Single Audit Engagement Letter from Baker Tilly to in the amount of \$58,700 but not more than \$66,300 to perform the county audit for the 2017 calendar year. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the appointment of Dave Epler as Chairman for the AgLand Preservation Board for 2018. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve a refund of real estate taxes paid by Donald and Renee Fultz for parcel number 005-108-124.00000 in the amount of \$997.59 (\$893.31 for general fund taxes and \$104.28 for debt) due to an error in the assessment office. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve an Agreement to Provide Administrative Services with Geisinger Indemnity Insurance Company effective January 1, 2018. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Agreement for Computer Services for County billing with Government Software Services for the printing of tax bills for 2018. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Resolution Number 21 establishing the Millage for Fiscal Year 2018. Motion carried and all members voted yes. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to adjourn the regularly scheduled meeting to hold the Union County Prison Board Meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Diana L. Robinson  
Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant