

January 3, 2017

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, January 3, 2017.

**BOARD MEMBERS:** Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman, and John H. Mathias, Secretary

**GUESTS:** Eric Scicchitano, Daily Item, Mike Hanyak, Jr., Don Bowman, Trish Carothers, Benjamin Ranck, Ken Kipp, Sam Pearson, Shawn McLaughlin, Planning Director, John Del Vecchio, Planning, Ernie Ritter, Sheriff and Jeff McClintock, Finance Director.

**STAFF:** Ryan Tira, Solicitor and Sheryl Vrabel, Administrative Assistant.

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the minutes of December 20, 2016. Motion carried and all members voted yes.

### B. OPEN FORUM

### C. NEW BUSINESS

Motion by Commissioner Mathias, second by Commissioner Showers, to approve payables ending the week of December 30, 2016 in an amount of \$164,057.96. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve application for deceased service person's man's widow Patricia Clemens Simmons. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers to approve Resolution Number 2 for 2017 designating the month of January 2017 as National Human Trafficking Month in Union County. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias to approve a contract with LexisNexis for Patron Access (Library) and Advance Subscription (Judicial) effective March 1, 2017 for a three year period ending February 28, 2020. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers to approve Severance Agreement with DRC program director. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias to approve terminating agreement between Client (Prothonotary), Union County Commissioners and KeyMark. Company Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers to approve agreement with Korn Ferry Hay Group for actuarial work in the amount of \$20,496. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias to approve the appointment of Linda Moyer for deputy tax collector for the municipality of White Deer Township and the appointment of Jane Regelman for deputy tax collector for the municipality of White Deer Township on behalf of Milton Area School District. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers to approve the drafting a letter of support for Community Action Agency (CAA) and Union County Housing Authority to apply for a Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund Grant (PHARE). Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers to approve the Union County On-Call Policy in addition to Union County Personnel Policy. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to recess the regularly scheduled meeting to hold a Union County Salary Board Meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Motion by Commissioner Showers, second by Commissioner Mathias, to recess the regularly scheduled meeting to hold a Union County Retirement Board Meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Motion by Commissioner Boop, to recess the regularly scheduled meeting to open public hearing for the Union County Greenway and Open Space Plan.

Guests in attendance for public hearing: Shawn McLaughlin, John Del Vecchio, Jeff McClintock, Eric Scicchitano, Mike Hanyak, Don Bowman, Trish Carothers, Benjamin Ranck, Sam Pearson, and Brian Auman.

Shawn McLaughlin explained the requirement for all counties in the Commonwealth of Pennsylvania by the Department of Conservation and Natural Resources to have a county greenway plan. Don Bowman, Chairman of Steering Committee commended all involved

in the process including the Steering Committee, Commissioners, Shawn McLaughlin, John Del Vecchio and Pam Mabus. Shawn McLaughlin recognized the community participation, including Don Bowman and Trish Carothers for their efforts on the Steering Committee.

Motion by Commissioner Boop to close public hearing for the Union County Greenway and Open Space Plan.

Motion by Commissioner Boop to open public hearing for the Union County LERTA Ordinance.

Guests in attendance for public hearing: Shawn McLaughlin, John Del Vecchio, Jeff McClintock, Eric Scicchitano, Mike Hanyak, and Ken Kipp.

Shawn McLaughlin explained the Local Economic Revitalization Tax Assistance Act Ordinance provides local taxing bodies legal authority to cooperate in abating property taxes within their jurisdiction. This abatement applies only to the portion of assessed value attributed to improvements and is limited to ten (10) years with abatement decreasing over the ten (10) year period.

Motion by Commissioner Boop to close public hearing for the Union County LERTA Ordinance.

The regularly scheduled meeting reconvened.

Motion by Commissioner Showers, second by Commissioner Mathias to approve Resolution Number 1 of 2017 Adopting the Union County Greenway & Open Space Plan. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers to approve Ordinance Number 1 of 2017 Creating a Tax Abatement Under The Local Economic Revitalization Tax Assistance Act. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to adjourn the meeting. Motion carried and all members voted yes.

Union County Commissioners

Sheryl Vrabel  
Executive Administrative Assistant