

June 7, 2017

The regularly scheduled meeting of the Union County Board of Commissioners was held on Wednesday, June 7, 2017 (Rescheduled from June 6, 2017).

BOARD MEMBERS: Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman, and John H. Mathias, Secretary

GUESTS: Diana Weikel, Treasurer and Jeff McClintock, Finance Director.

STAFF: Diana Robinson, Chief Clerk and Sheryl Vrabel, Administrative Assistant.

ACTION MINUTES

A. MINUTES

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the minutes of May 16, 2017. Motion carried and all members voted yes.

B. OPEN FORUM

C. NEW BUSINESS

Motion by Commissioner Mathias, second by Commissioner Showers, to recess the regularly scheduled meeting to hold a Union County Salary Board Meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened

Motion by Commissioner Mathias, second by Commissioner Showers, to approve payables ending the week of June 2, 2017 in an amount of \$778,200.50. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve application for burial expenses of deceased service persons William O'Rear, Edwin Pedersen, Donald Murray, Ronald Jacoby, Lamar Kahler and application for headstone of deceased service person's grave for William O'Rear and application for burial expenses for deceased service man's widow Florence Houseknecht.. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve position description for Director, Union County Planning & Economic Development Department. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the recommendation of the Union County CYS Advisory Board Membership Committee to reappoint Noel Curtis, Deborah Brubaker and Christy Emigh to the Children and Youth Services Advisory Board for a three year term, July 1, 2017 to June 30, 2020, as Class Two Members. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the Letter of Intent for Union County Children and Youth Services Advisory Board to seek a grant from the Degenstein Foundation to support the continuation of the Advisory Board Child Activity Fund. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the Memorandum of Understanding for CAPS Technical Support between PCYA (Pennsylvania Children and Youth Association) and Union County for FY 2016 – 2017 and FY 2017 – 2018 subject to the final review and approval by the Union County Solicitor. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to accept the resignation of Ernest Delp, III as Deputy Sheriff, with regret, effective June 12, 2017 to take a position with the Muncy Borough Police Department. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to accept the resignation of Joseph Dozpat as 911 Telecommunicator, with regret, effective June 19, 2017. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve an Agreement with Steven Moon as an intern for the EMA Department for not more than 20 hours per week at \$10.00 per hour to provide support in updating resource management program data. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Sub grantee Agreement for FFY 2015 CDBG for Mifflinburg Borough in the amount of \$89,339 for assistance with the Woodland Estates Water Main and Service Replacement Project. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the Subscription Agreement with TEG, Technology Enterprise Group, Inc, in the amount of \$25,200 for 35 computer subscriptions for a two year period. This includes East Buffalo Township Police, Harleton Police, Lewisburg Borough Police, New Berlin Police, Mifflinburg Borough Police, Union County Sheriff's Office and Union County 911 via the MACH grant with PCCD. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the appointment of Chad Auken as a PA Decision Checklist Portal Administrator for the FirstNet Team's single point of contact for Union County. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Statement of Work for the Union County 911 Resource PC upgrade with MePush Technology Solutions at the rates stated on the Services Rate Sheet dated June 7, 2017, subject to the final review and approval of the Union County Solicitor. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the Enhanced 9-1-1 Network Contract – Point to Point Connection with Windstream subject to final review and approval of the Union County Solicitor. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the Letter of Engagement with MaherDuessel, Certified Public Accountants, for an audit of 9-1-1 funds for 2015 and 2016. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Tuition Reimbursement Request Form for Aimee Benfer, Children and Youth Services Agency, provided she meets all requirements of Union County Tuition Reimbursement Policy. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the application for Memorial Day expenses for the Benfer-Miller Post 957 American Legion in the amount of \$300. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to table the approval of the Union County Purchasing and Contracts Policies and Procedures Manual to a later date. Motion carried and all members voted yes.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Diana L. Robinson
Chief Clerk

Sheryl Vrabel
Executive Administrative Assistant