

September 18, 2018

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, September 18, 2018.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman, and John Mathias, Secretary

GUESTS: Teri Provost, Tina Prowant, Stacy Richardson, Carol Steckel, John Mitchell and Jeff McClintock, Finance Director.

STAFF: Diana L. Robinson, Chief Clerk and Sheryl Vrabel, Executive Administrative Assistant.

ACTION MINUTES

A. MINUTES

Motion by Commissioner Mathias, second by Commissioner Boop, to approve the minutes of September 4, 2018. Motion carried and all members voted yes.

B. OPEN FORUM

C. NEW BUSINESS

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Resolution Number 15 for 2018 authorizing the Authority to provide financing for Albright Project and approving the Certificate of Approval. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to accept the project and allocations for FFY 2018 CDBG funds as follows:

- Union County for West Liberty Street Bridge and Buffalo Crossroads Pump Station Rehabilitation.
- Lewisburg Borough for South Sixth Street Reconstruction.
- Kelly Township for Township Park Pavilion Rehabilitation

Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Resolution Number 14 for 2018 authorizing the CDBG application to DCED for FY 2018 for Union County in an amount of \$450,693 as follows:

- Union County \$242,160

- Lewisburg Borough \$105,714
- Kelly Township \$102,819

Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Resolution Number 16 for 2018 to approve the Fair Housing Policy for Union County. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Budget Modification for FFY 2014 obo Kelly Township to remove \$62,763.69 from the Kelly Crossroads, Laterals and Township Wide OLDS project and add the funds (\$62,763.69) to the Timberhaven Drainage Improvement Project. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to Approve Budget Modification for FFY 2015 obo Kelly Township to remove \$76,643 from the Kelly Crossroads, Laterals and Township Wide OLDS project and add the funds (\$76,643) to the Timberhaven Drainage Improvements Project. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to Approve Budget Modification for FFY 2016 for Union County to remove \$76,108.10 from the Park Roadway and Drainage Improvement project and add the funds (\$76,108.10) to the Buffalo Crossroads Pump Station Rehabilitation project. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve payables ending the week of September 14, 2018 in an amount of \$204,121.65. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve application for burial expenses for deceased service persons for Edwin Hollenbach, John Lococo and George Berryman and application for deceased service man's widow for Dolores Hill. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the Deed of Dedication with Gregg Township for certain land located in Gregg Township. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the 2018 State Homeland Security Grant Program grant agreement with PEMA in an amount of \$342,133. (This Agreement includes Bradford County, Clinton County, Lycoming County, Potter County, Sullivan County, Tioga County and Union County.) Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the joint-funding agreement for the partial operation and maintenance of data-collection modem in the stream gage on the West Branch Susquehanna River at West Milton for October 1,

2018 to September 30, 2019 at a cost of \$835.00. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to accept a notice of intent to retire from Cathy Hause, with regret, Office Manager for the Union County Probation Department effective December 31, 2018. Cathy has 40 years of service with Union County. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Standard Form Agreement with McCormick Taylor, Inc. on an as needed basis. The Union County Planning Department is their consulting services and are required for transportation issues or needs in Union County during the next five years. We have had the need to utilize their services in the past on a limited basis. Motion carried and all members voted yes.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Diana L. Robinson
Chief Clerk

Sheryl Vrabel
Executive Administrative Assistant