

December 17, 2019.

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, December 17, 2019.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman and John Mathias, Secretary

GUESTS: Nancy Steckel, Dan McDavitt, John Mitchell, Stacy Richards, Jeff Reber, Paul Hartman, Roberta Greene Eric Scicchitano, Ernie Ritter, Sheriff, Doug Shaffer, Warden, and Jeff McClintock, Finance Director

STAFF: Shawn McLaughlin, Acting Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the minutes of December 3, 2019. Motion carried and all members voted yes.

### B. OPEN FORUM

### C. NEW BUSINESS

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the adoption of the 2020 budget as presented. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve payables ending the week of December 13, 2019 in an amount of \$593,162.72. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve application for burial expenses of deceased service persons for Robert VonNeida, Paul Feist and application for burial expenses for deceased service man's widow for Ada Showers and application for headstone for deceased service person's grave for James Moyer. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Inmate Housing Agreement with Columbia County and Union County at a rate of \$70 per day for a one-year term effective January 1, 2020. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Trail Operation and Maintenance Service Agreement with Union County Trail Authority and Union County as presented effective January 1, 2020. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the proposed letter of engagement for Baker Tilly in an amount NTE \$65,000 to perform auditing services for Union County for the 2019 calendar year. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve appointment of Tim Turner to the Union County Redevelopment Authority to serve the vacant, unexpired term formerly held by Martha Barrick. His term will expire December 31, 2020. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve appointment of Alan Zeigler to the Union County Planning Commission to serve the unexpired term of Jeff Koppel. His term will expire December 31, 2022. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the Subrecipient Agreement with Union County and New Berlin Borough for FFY 2018 CDBG funds in an amount of \$152,900 for West Liberty Street Bridge Project. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Resolution Number 23 for 2019 establishing the Millage for Fiscal Year 2020. The Real Estate Millage was established at 4.56 for the 2020 Operating Budget, .84 millage for Debt Service and .16 millage for the Library system for Union County. There was no per capita tax established for persons 18 years or older for 2020. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Resolution Number 24 for 2019 Authorizing the filing of an application for HOME funds with DCED. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Agreement for Computer Services with Union County and Government Software Services for Data Processing Services for Assessment Office for a one-year term effective January 1, 2020. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Agreement with Union County Children & Youth and Avanco for the Child Accounting Profile System (CAPS) upgrade for July 1, 2019 through June 30, 2020 in an amount of \$2059.83. This is paid for through the IT Grant. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Service Agreement with Union County and Union County Historical Society as presented. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve letter of support for Community Action Agency (CAA) to apply for the 2019-2020 Pennsylvania Veterans' Trust Fund grant. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to recess the regularly scheduled meeting to hold the Union County Prison Board meeting.

The regularly scheduled meeting reconvened.

Members of the Susquehanna Valley Conservatives presented John Mathias and John Showers with a mug for their years of service to Union County, appreciating the commitment given over the years. John Mathias said the highlights of his time given are revising the county financial system and helping to create the Trail Authority. John Showers said it's been a joy working with Preston and John over the years and the high point of his service was the establishment of the Trial Authority. Jeff Reber and Stacy Richards mentioned the inclusiveness of the all three Commissioners in educating and on-boarding both of them in this transition process.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Shawn McLaughlin  
Acting Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant