

December 3, 2019.

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, December 3, 2019.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman and John Mathias, Secretary

GUESTS: Cheryl Kahl, Acting Treasurer, Stacy Richards, Jeff Reber, Paul Hartman, Char Gray, Diane Meixell, Greg Katherman, Roberta Greene.

STAFF: Jonathan DeWald, Shawn McLaughlin, Acting Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

ACTION MINUTES

A. MINUTES

Motion by Commissioner Mathias, second by Commissioner Boop, to approve the minutes of November 19, 2019. Motion carried and all members voted yes.

B. OPEN FORUM

C. NEW BUSINESS

Motion by Commissioner Mathias, second by Commissioner Boop, to approve payables ending the week of November 29, 2019 in an amount of \$1,082,281.46. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Boop, to approve application for burial expenses of deceased service person's grave for Francis Rennells. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Tax Contribution Settlement Agreement with the Miller Center as presented. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Boop, to approve the Technical and Price Proposal for the County Local Bridge Bundle with Larson Design in the amount of \$524,700. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the appointment Preston Boop as the Commissioner Representative to the Union County Soil Conservation Board for 2020. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the reappointment of Dennis Spangler as Farm Director and Jessica Newlin as Public Director

to the Union County Conservation District Board for a four-year term, January 1, 2020 to December 31, 2023. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the Accept the termination of the part-time Administrative Assistant in the Sheriff's Office effective October 31, 2019. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the Partnerships for Regional Economic Performance (PREP) FY 2019-2020 Professional and Technical Services Agreement with SEDA-COG as presented in the amount of \$8,538. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Application for Grants for Election Modernization and Security (GEMS) program with Union County and Commonwealth of Pennsylvania Department of State to reimburse not more than 60% of \$692,425. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to accept the resignation of Diane Reigle from the position of Tax Collector/Office Assistant in the Assessment Office in order to fill the position of Union County Treasurer effective January 6, 2020. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Assistant District Attorney contracts for 2020 as presented. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the Applications to Encumber Liquid Fuels Tax Funds for repairs to County Bridges #15, #11 and #2 and applying concrete sealer to various concrete county bridge decks. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve updated position descriptions for Union County Children and Youth and Prothonotary Office as presented. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve letter of support for Community Action Agency (CAA) to apply for the 2019-2020 Pennsylvania Veterans' Trust Fund grant. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to recess the regularly scheduled meeting to hold the Union County Salary Board meeting.

The regularly scheduled meeting reconvened.

Motion by Commissioner Showers, second by Commissioner Mathias, to recess the regularly scheduled meeting to hold the Union County Election Board meeting.

The regularly scheduled meeting reconvened.

Motion by Commissioner Showers, second by Commissioner Mathias, to recess the regularly scheduled meeting to hold the Union County Retirement Board meeting.

The regularly scheduled meeting reconvened.

Motion by Commissioner Mathias, second by Commissioner Showers, to recess the regularly scheduled meeting to hold an Executive Session to discuss legal matters. No action was taken at this time.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Shawn McLaughlin
Acting Chief Clerk

Sheryl Vrabel
Executive Administrative Assistant