

February 5, 2019

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, February 5, 2019.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman

GUESTS: Rolanda Ritzman, Ed Zych, Carol Steckel, Mike Hanyak, Luis Medina, Sharon Koppel, Gary Kendall, John Mitchell, Paul Hartman, Greg Katherman, Cheryl Kahl, Acting Treasurer and Jeff McClintock, Finance Director

STAFF: Diana L. Robinson, Chief Clerk and Sheryl Vrabel, Executive Administrative Assistant.

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Showers, second by Commissioner Boop, to approve the minutes of January 22, 2019. Motion carried and all members voted yes.

### B. OPEN FORUM

### C. NEW BUSINESS

Motion by Commissioner Showers, second by Commissioner Boop, to approve payables ending the week of February 1, 2019 in an amount of \$399,516.89. Motion carried and all members voted yes.

Motion by Commissioner Boop, second by Commissioner Showers, to approve application for burial expenses for deceased service persons for Franklin Carr, Clair Spangler, Carl Brouse, Barry Baker and application for burial expenses for deceased service man's widow for Florine Davis. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve amendment to agreement between Union County and Palmetto Posting, Inc. to extend the agreement through 2019 for the posting of property for tax claim bureau tax sale activities. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve the Certification of County Maintenance of Effort for Union County for January 1, 2018 to December 31, 2018 under the provision of Section 254(a) of HAVA in accordance with HAVA Title II Finance Assistance with the Commonwealth. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to approve the identification of the Union County Government Center as the courts relocation site for the AOPC-COOP Plan (Continuity of Operations Plan) to provide continued court activity in case of emergency and the need to continue the essential operation of the Court. In addition, this site would be readily available to Snyder County Court in the event that the Careerlink Building would be inoperative as their secondary site. Motion carried and all members voted yes.

Motion by Commissioner Boop, second by Commissioner Showers, to accept the resignation from Kelly Klingler as tip staff for the Union County Court effective February 5, 2019. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Boop, to recess the regularly scheduled meeting to hold the Union County Salary Board meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Motion by Commissioner Showers, second by Commissioner Boop, to recess the regularly scheduled meeting to hold the Union County Election Board meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Motion by Commissioner Showers, second by Commissioner Boop, to recess the regularly scheduled meeting to go into executive session.

The regularly scheduled meeting reconvened.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Diana L. Robinson  
Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant