

November 19, 2019

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, November 19, 2019.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman and John Mathias, Secretary

GUESTS: Stacy Richards, Jeff Reber, Roberta Greene, Dan McDavitt, Carol Steckel and Jeff McClintock, Finance Director.

STAFF: Shawn McLaughlin, Acting Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the minutes of November 5, 2019. Motion carried and all members voted yes.

### B. OPEN FORUM

### C. NEW BUSINESS

Motion by Commissioner Showers, second by Commissioner Mathias, to approve payables ending the week of November 15, 2019 in an amount of \$399,354.50. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve application for burial expenses of deceased service persons for Winston Boyer and application for headstone for deceased service person's grave for William Tallman, William Diehl. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Union County Background Check & Pre-Employment Testing Policy effective November 19, 2019. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the reappointment of Grace Mahon to the Union County Higher Educational Facilities Financing Authority for a five-year term, January 1, 2020 to December 31, 2024. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the reappointment of Don Adams and Mary Beth Clark to the Union County Library System Board for a three-year term, January 1, 2020 to December 31, 2022. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the reappointment of Susan Snyder to the Union County Library System Board for a three-year term, January 1, 2020 to December 31, 2022. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the appointment of Linda Kander to the Union County Library System Board for a three-year term, January 1, 2020 to December 31, 2022. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the reappointment of Anthony Mike and Benjamin Ranck to the Union County Planning Commission for a four-year term, January 1, 2020 to December 31, 2023. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve 2020 Intergovernmental Housing Agreement with Centre County and Union County at a rate of \$65 per day effective November 19, 2019 through December 31, 2020. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Memorandum of Understanding between Penn State Extension and Union County. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve 1st Quarter FY 2019-2020 Expenditure Report for Union County Children and Youth Agency in the amount of \$530,656 which represents 20.63% of the total budget. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the putting proposed 2020 budget on public display with final adoption scheduled for December 17, 2019. Motion carried and all members voted yes.

John Mathias noted about the following about the proposed budget:

The 2020 proposed budget expenditures are \$408,042 lower than 2019 adopted budget. In 2020 we are going to deposit the Debt service tax directly into the Debt service fund which will result in a \$1,850,000 decrease in General fund expense in 2020. We have budgeted \$575,000 to replace the parking lot at the UC Government Center, \$217,000 for two tower builds, \$420,000 for bridge repairs. We have had a \$250,000 (11.9%) increase in Medical insurance premium. The decrease of \$1,850,000 offset by the listed expense will result in about \$400,000 decrease in expenses from 2019. The salaries reflect a step increase for all eligible employees and a 1% COLA. The current deficit in the proposed budget is \$1,153,402 compared to a deficit of \$1,052,000 at the proposed budget in 2019. We will be working on balancing the 2020 budget for the adoption of the budget on December 17, 2019.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Shawn McLaughlin  
Acting Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant