

November 5, 2019

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, November 5, 2019.

**BOARD MEMBERS:** Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman and John Mathias, Secretary

**GUESTS:** Lisa Smith, Bob Smith, Michelle Dietrich, Matt Exley, Fred Boylestein, Eric Scicchitano, Roberta Greene, Greg Katherman, Diane Meixell, Char Gray, Cheryl Kahl, Acting Treasurer, and Jeff McClintock, Finance Director.

**STAFF:** Shawn McLaughlin, Acting Chief Clerk, John Dewald, Solicitor, Sheryl Vrabel, Executive Administrative Assistant.

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the minutes of October 15, 2019. Motion carried and all members voted yes.

### B. OPEN FORUM

Michelle Dietrich, Emergency Management Agency Coordinator, received the Harry Robidoux Memorial Award for 2019 from the Keystone Emergency Management Association presented by Matt Exley from Evangelical Community Hospital. Commissioner Showers commented the Michelle brought cooperation between two townships, the County, PennDOT and DEP when Union County experienced an ice jam in 2018.

### C. NEW BUSINESS

Motion by Commissioner Mathias, second by Commissioner Showers, to approve payables ending the week of November 1, 2019 in an amount of \$454,731.85. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve application for burial expenses of deceased service persons for Francis Rennells, Kenneth Snook, John Edwards, William Myers, William Tallman, Robert Ryan, Stephen Andrews and application for burial expenses for deceased service man's widow for Clara Fertig, Mary Nephew, Priscilla Ryan and application for headstone for deceased service person's grave for Harold Walters, John Edwards. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the FY 2016 CDBG Budget Modification to move \$2,385.16 from the Lewisburg Boroughwide Curbcuts Project to the South Sixth Street Reconstruction Project. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Fishing License Issuing Agent Agreement with Pennsylvania Fish and Boat Commission and Union County for the automated fishing and hunting license distribution system known as PALS (Pennsylvania Automated License System). Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to accept the resignation of Charlotte Chamberlain, with regret, Chief Deputy Treasurer of the Union County Treasurer's Office effective November 15, 2019. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve letter of support for Community Action Agency (CAA) to apply for PHARE funding to support its Comprehensive Housing Program. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Addendum to Drop Off Recycling Service Agreement with Lycoming County and Union County for a fee increase from the current rate of \$75 per pull to \$100 per pull effective May 10, 2020. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Inmate Housing Agreement with Clinton County and Union County at a rate of \$70 per day for a three-year term effective November 5, 2019. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the Union County Affordable Housing Fund Board assistance in the amount of \$70,000 to fund housing rehabilitation efforts of the Union County Housing Authority for the Union County Residential Rehabilitation program and White Deer Commons apartments. Motion carried with Commissioner's Mathias and Showers voting yes and Commissioner Boop voting no.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Agreement for Information Technology Products and Services with Avenu Enterprise Solutions and Union County pending solicitor review. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the Third-Party Administrator Fee with Geisinger Health Plan in the amount of \$31.30 per employee per month effective January 1, 2020 through December 31, 2020. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Keystone Grant Agreement with the Pennsylvania Department of Education and Union County in the amount of \$750,000. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to recess the regularly scheduled meeting to hold the Union County Salary Board meeting.

The regularly scheduled meeting reconvened.

Motion by Commissioner Showers, second by Commissioner Mathias, to recess the regularly scheduled meeting to hold the Union County Election Board meeting.

The regularly scheduled meeting reconvened.

Motion by Commissioner Mathias, second by Commissioner Showers, to recess the regularly scheduled meeting to hold an Executive Session to discuss legal matters. No action was taken at this time.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Shawn McLaughlin  
Acting Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant