

September 17, 2019

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, September 17, 2019.

BOARD MEMBERS: Chairman, John Showers, Vice-Chairman, and John Mathias, Secretary

GUESTS: Brent Bacon, Mitzi Long, Glenda Ruch, John Dewald, Doug Shaffer, Ernie Ritter, Cindy Kahley, Roberta Greene, Carol Steckel, and Jeff McClintock, Finance Director.

STAFF: Shawn McLaughlin, Acting Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

ACTION MINUTES

A. MINUTES

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the minutes of September 3, 2019. Motion carried and all members voted yes.

B. OPEN FORUM

C. NEW BUSINESS

Motion by Commissioner Showers, second by Commissioner Mathias, to approve payables ending the week of September 13, 2019 in an amount of \$125,105.36. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve application for burial expenses of deceased service persons for John Arbogast, Jr. and burial expenses of deceased service man's widow for Irene Houser and application for headstone for deceased service person's grave for Elwood Showalter, Richard Thomas and Marlin Stauffer. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Resolution Number 19 for 2019 Authorizing submission of application to DCED for FFY 2019 CDBG Funds. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Resolution Number 20 for 2019 to readopt plans and/or policies which must be maintained, addressing civil rights and other procedural requirements for the federal CDBG funding received by the County as the subgrantee. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Resolution Number 21 for 2019 to approve the Fair Housing Policy for Union County. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Resolution Number 22 for 2019 to approve the CDBG Procurement Policy for Union County. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Lease Agreement between Union County and State Representative David Rowe for office space located at the 343 Chestnut Street, Mifflinburg effective September 1, 2019. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Agland Preservation Sales Agreement for Calvin & JoAnn Stoltzfus for crop and dairy farm located in Kelly Township for 119.27 acres for \$317,317.84. This is 50% county funded and 50% state funded. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Ordinance Number 2 for 2019 approving the Intergovernmental Cooperation Agreement to authorize a single contractor agreement with the Pennsylvania Department of Human Services for the Healthchoices Behavioral Health Program. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Intergovernmental Cooperation Agreement among the North Central Zone Counties as recommended by the Executive Board of BHARP (Behavioral Health Alliance of Rural Pennsylvania) effective November 1, 2019. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Lease Agreement between Union County and SEDA-COG Joint Rail Authority (JRA) for the purposes of providing rail access into and through Great Stream Commons to the Target site pending legal review and satisfactory negotiations with the JRA and developer. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve updated position description for Chief Clerk/County Administrator as presented. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve updated position description for Deputy Chief Probation Officer as presented. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Proposal for Maintenance Services with Core Power, Incorporated for \$15,870 for three years effective September 16, 2019 through September 15, 2022. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Amendment 1 to Professional & Administrative Services Agreement for FFY 2016 Union County CDBG as presented. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to accept the resignation of William McBryan, with regret, from the Union County Sheriff's Office effective September 27, 2019. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Subrecipient Agreement between Union County and Buffalo Township Municipal Sewer Authority for FFY 2018 Union County CDBG in the amount of \$41,440 for assistance with the Buffalo Crossroads Pump Station Rehabilitation Project. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Subrecipient Agreement between Union County and Buffalo Township Municipal Sewer Authority for FFY 2016 Union County CDBG in the amount of \$69,228.10 for assistance with the Buffalo Crossroads Pump Station Rehabilitation Project. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to accept the resignation of Gayle Pletcher, with regret, as Tip Staff effective September 17, 2019. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Amendment 2 to Subrecipient Agreement with Kelly Township to extend the termination date to July 26, 2020 for FFY 2015 Union County CDBG as presented. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to recess the regularly scheduled meeting to hold the Union County Prison Board meeting.

The regularly scheduled meeting reconvened.

Commissioner Mathias declared meeting adjourned.

Union County Commissioners

Shawn McLaughlin
Acting Chief Clerk

Sheryl Vrabel
Executive Administrative Assistant