

September 3, 2019

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, September 3, 2019.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, John Showers, Vice-Chairman, and John Mathias, Secretary

GUESTS: Nancy Steckel, Diane Meixell, Roberta Greene, Jeff Reber, Eric Nyerges, Carol Steckel, Char Gray, Paul Hartman, Dan McDavitt, Greg Katherman, Cheryl Kahl, and Jeff McClintock, Finance Director.

STAFF: Shawn McLaughlin, Acting Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

### ACTION MINUTES

#### A. MINUTES

Motion by Commissioner Mathias, second by Commissioner Showers, to approve the minutes of August 20, 2019. Motion carried and all members voted yes.

#### B. OPEN FORUM

#### C. NEW BUSINESS

Motion by Commissioner Showers, second by Commissioner Mathias, to approve payables ending the week of August 30, 2019 in an amount of \$533,577.73. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve payable for Special Election-Poll Workers, August 20, 2019 in the amount of \$14,528.60. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve application for burial expenses of deceased service persons for Harry Fritz and Marlin Stauffer. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve request from Larson Design Group and PennDOT for a six-month time extension from October 10, 2019 to April 10, 2020 for Union County Bridge #12, Dice Bridge, to obtain foundation approval and to close out preliminary design. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve request from Larson Design Group and PennDOT for a six-month time extension from October 10, 2019 to April 10, 2020 for Union County Bridge #19, End O' Narrows Bridge, to receive

Right-of-Way comments and close out preliminary design. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve Tuition Reimbursement Request for Susan (Diane) Buch to complete her Bachelor's Degree in Social Work. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve Timesheet (Recordkeeping) Policy effective September 9, 2019. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to Fiscal Year 2018-2019 amendment to Children and Youth Needs Based Budget as presented which represents an annual reduction of \$215,132 (-8.85%). Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve authorization to reallocate Pennsylvania Capital Budget, House Bill 2291 of 2010 line item for rail installation at Great Stream Commons in the amount of \$2.8 million from Union County to the SEDA-COG Joint Rail Authority. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to accept a notice of intent to retire from Harriet Zeyn, with regret, from the Union County Prothonotary Department, effective September 25, 2019. Harriet has 18 plus years of service with Union County. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to accept the resignation of Gayle Pletcher, with regret, from the Penn State Extension office, effective September 10, 2019. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to approve CDBG Subrecipient Agreement with Kelly Township for Federal Fiscal Year 2018 in the amount of \$85,889 for Housing Rehabilitation project. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the recommendation of the Union County Affordable Housing Fund Board to provide \$15,000 for a first-time homebuyer to purchase property in Kelly Township. Motion carried and all members voted yes.

Motion by Commissioner Showers, second by Commissioner Mathias, to approve the appointment of John DeWald as Union County Solicitor effective September 3, 2019. Motion carried and all members voted yes.

Motion by Commissioner Mathias, second by Commissioner Showers, to recess the regularly scheduled meeting to hold the Union County Salary Board meeting.

The regularly scheduled meeting reconvened.

Motion by Commissioner Showers, second by Commissioner Mathias, to recess the regularly scheduled meeting to hold the Union County Election Board meeting.

The regularly scheduled meeting reconvened.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Shawn McLaughlin  
Acting Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant