

August 4, 2020

The regularly scheduled meeting of the Union County Board of Commissioners was held via video conference on Tuesday, August 4, 2020.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman and Stacy Richards, Secretary

GUESTS: Becky Perez, Roberta Greene, Matt Ferrand, Mitzi Gallagher-Long, Teri MacBride, Nicholas Shearer, Sonia Showers, Eric Scicchitano, Jeff McClintock, Finance Director

STAFF: Susan Greene, Chief Clerk, Jonathan DeWald, Solicitor and Sheryl Vrabel, Executive Administrative Assistant.

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Richards, second by Commissioner Reber, to approve the minutes of July 21, 2020. Motion carried and all members voted yes.

### B. OPEN FORUM

Matt Ferrand asked about the meeting before this meeting that caused the delayed start, Commissioner Boop explained they attended a DCED webinar to explain how to spend Covid-19 Grant funds, Union County received about four million dollars. DECD responded to questions asked, gave clarity on some issues, and stated the money needs to be spent by December 31, 2020. Matt Ferrand asked if the Commissioners could give a brief overview of how the money will be spent. Commissioner Richards responded businesses, nonprofits, possibly broadband expansion and behavioral health.

### C. NEW BUSINESS

Motion by Commissioner Reber, second by Commissioner Richards, to approve payables ending the week of July 31, 2020 in an amount of \$545,775.69. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve application for burial expenses for deceased service persons for Truman Reigel, Jr. and application for deceased service person's grave for Selin Bowersox. Motion carried and all members voted yes.

Motion by Commissioner Reber second by Commissioner Richards, to accept a notice of intent to retire from Dixie Deibler, with regret, Office Assistant for Union County Assessment effective August 20, 2020. Dixie has 15 years of service with Union County. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Budget Modification for FFY 2016 Community Development Block Grant (CDBG) on behalf of Kelly Township to move \$78,044 from Township Park Restrooms Project to Union County Housing Authority (UCHA) Housing Rehabilitation Project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Budget Modification for FFY 2017 Community Development Block Grant (CDBG) on behalf of Kelly Township to move \$77,146 from Township Park Restrooms Project to Union County Housing Authority (UCHA) Housing Rehabilitation Project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to authorize Susan A. Greene, Chief Clerk, as designated representative to sign, submit and complete any documents related to the Pennsylvania Emergency Management Agency (PEMA) administered grant funding. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the Holiday Schedule for 2021 as presented. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to recess the regularly scheduled meeting to hold the Union County Salary Board meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Motion by Commissioner Richards, second by Commissioner Reber, to approve use of county owned home for short-term transitional living as requested by Scott Kerstetter, Union County Chief Probation Officer. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Resolution Number 22 for 2020 to authorize the Joinder Agreement for DRIVE with Union County to support regional economic development and broadband deployment for a contribution of \$250,000. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Covid-19 Block Grant Relief Funding Agreement with DRIVE and Union County for funds issued to the Commonwealth of Pennsylvania via the CARES ACT. Motion carried and all members voted yes.

Eric Scicchitano asked about the DRIVE contribution. Commissioner Boop responded the contribution is specifically to join DRIVE and nothing more, this is a one-time fee and we are excited to work on this project to expand broadband to underserved areas in Union County. Eric Scicchitano asked for more information on the county owned house that was approved for use by Probation. Commissioner Boop responded the home was acquired at a tax sale years ago and will be used for short term, no more than six months per time, for transitional living with no more than two individuals at a time, working with Union County Probation.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene  
Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant