

February 18, 2020.

The regularly scheduled meeting of the Union County Board of Commissioners was held on Tuesday, February 18, 2020.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman and Stacy Richards, Secretary

GUESTS: Roberta Greene, Dan McDavitt, Carol Steckel, Paul Hartman, Janice Butler, Eric Scicchitano.

STAFF: Susan Greene, Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

ACTION MINUTES

A. MINUTES

Motion by Commissioner Reber, second by Commissioner Richards, to approve the minutes of February 4, 2020. Motion carried and all members voted yes.

B. OPEN FORUM

Janice Butler, a recruiter from the US Census Bureau, reiterated the importance of the census and its implementation in Union County. They are still in need of temporary help. The rate in Union County is \$17.50 per hour.

C. NEW BUSINESS

Motion by Commissioner Richards, second by Commissioner Reber, to approve payables ending the week of February 14, 2020 in an amount of \$507,999.79. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve application for burial expenses for deceased service persons for Richard Bower, Joseph Yeager and application for burial expenses for deceased service man's widow for Marie Smith, Florence Kridler and application for headstone for deceased service person's grave for William Myers. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Listing Agreement Extension with Union County and Lee & Associates effective March 5, 2020 through March 4, 2021. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Susan Greene, Union County Chief Clerk, as the authorized signatory for all CDBG and HOME invoices effective February 10, 2020. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Shawn W. Roush in the amount of \$1,513.50 as presented by PennDOT District 3-0 for right of way, associated damages, and TCE for Union County Bridge No. 12 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Stanley A. Sauers and Sandra K. Sauers in the amount of \$506 as presented by PennDOT District 3-0 for right of way, associated damages, and TCE for Union County Bridge No. 12 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve the appointment of Jim Holtzapple to the Union County Board of Assessment Appeals for a four (4) year term, January 1, 2020 to December 31, 2023. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the appointment of Scott Mertz to the Union County Board of Assessment Appeals for a four (4) year term, January 1, 2020 to December 31, 2023. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve the Hazardous Material Response Fund Grant Application with PEMA for SFY 2020-2021. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the Hazardous Radiological Emergency Response Fund Grant Application with PEMA for SFY 2020-2021 in the amount of \$5,747. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 1 for 2020 appointing Susan Greene, Chief Clerk as the Certifying Officer for CDBG Environmental Review. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve the Certification of County Maintenance of Effort for Union County for January 1, 2019 to December 31, 2019 under the provision of Section 254(a) of HAVA in accordance with HAVA Title II Finance Assistance with the Commonwealth. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 2 for 2020 declaring March 8, 2020 as League of Women Voters Day in Union County. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the letter of support for Community Action Agency (CAA) to apply for the Pearls of Passion grant to provide emergency financial assistance for vulnerable households experiencing a housing crisis in Union County. Motion carried and all members voted yes.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene
Chief Clerk

Sheryl Vrabel
Executive Administrative Assistant