

July 7, 2020

The regularly scheduled meeting of the Union County Board of Commissioners was held via video conference on Tuesday, July 7, 2020.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman and Stacy Richards, Secretary

GUESTS: Becky Perez, Roberta Greene, Joan Moreau, Sonia Showers, Eric Scicchitano, Matt Ferrand, Mark Fennell, Mitzi Gallagher-Long, Teri Provost, Diane Reigle, Treasurer, Jeff McClintock, Finance Director.

STAFF: Susan Greene, Chief Clerk, Jonathan DeWald, Solicitor and Sheryl Vlabel, Executive Administrative Assistant.

ACTION MINUTES

A. MINUTES

Motion by Commissioner Richards, second by Commissioner Reber, to approve the minutes of June 16, 2020. Motion carried and all members voted yes.

C. NEW BUSINESS

Motion by Commissioner Reber, second by Commissioner Richards, to approve payables ending the week of July 3, 2020 in an amount of \$437,964.21. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve application for burial expenses for deceased service persons for Selin Bowersox, Dean Klingman, Steven Norrick and application for burial expenses for deceased service man's widow for Donna Hoban, Helen Kirsch, Kathryn Gearhart and application for headstone for deceased service person's grave for Thomas Downs. Motion carried and all members voted yes.

Motion by Commissioner Reber second by Commissioner Richards, to approve CDBG FFY 2020 Project Selection as follows:

Union County Housing Authority Housing Rehab	\$24,778
Buffalo Township Southern Sewer System Rehab	\$181,200
Administration	<u>\$42,100</u>
Total Allocation	\$248,078

Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 13 for 2020 for appointing the Chief Clerk as the County's Section 504 Compliance Officer. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Resolution Number 14 for 2020 for Union County Fair Housing Policy. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 15 for 2020 for application for the Covid-19 County Relief Block Grant (CRBG) program funding in the amount of \$4,056,945. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Boop, to approve the recommendation of the Union County Affordable Housing Fund Board to provide \$14,850 for a first-time homebuyer to purchase property in Mifflinburg Borough. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve updated Union County Employee Business Expense and Travel Reimbursement Policy/Procedure as presented. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Purchase and Sale Agreement with J.J. Powell, Inc. as presented in the amount of \$450,000 for seven (7) acres of real property at Great Stream Commons. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 16 for 2020 for application for the Community Development Block Grant (CDBG) CARES 2020 funding. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Engineering Services Contract with Larson Design Group as presented by PennDOT in the amount of \$163,231.13 for Union County Bridge Number 23 (Big Red Covered Bridge). Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 20 for 2020 to use Susquehanna Community Bank as the bank repository for Union County. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to recess the regularly scheduled meeting to hold the Union County Salary Board meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Motion by Commissioner Reber, second by Commissioner Richards, to recess the regularly scheduled meeting to hold the Union County Retirement Board meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

B. OPEN FORUM

Matt Ferrand asked about agenda item #6, Covid-19 County Relief Block Grant (CRBG), what will this money be used for?

Commissioner Boop replied in general, broadband, small businesses, and help for nonprofits. Commissioner Reber replied that the small businesses will be helped with grants. Commissioner Richards replied that there is some guidance on the application that she can share with Matt.

Matt Ferrand asked about the sale at Great Stream Commons, what is this exactly?

Commissioner Boop asked Jonathan DeWald, Solicitor, if the county is allowed to disclose information on this, Jonathan replied, yes. Commissioner Reber stated that this will be a travel plaza with a fueling station.

Eric Scicchitano asked if there have been projects selected for this grant yet?

Commissioner Richards stated, no specific allocations have been made yet.

Eric Scicchitano asked how much acreage is left at Great Stream Commons?

Commissioner Boop replied around 400 acres, but not all of it is useable.

General discussion on CRBG grant occurred.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene
Chief Clerk

Sheryl Vrabel
Executive Administrative Assistant