

June 2, 2020

The regularly scheduled meeting of the Union County Board of Commissioners was held via video conference on Tuesday, June 2, 2020.

**BOARD MEMBERS:** Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman and Stacy Richards, Secretary

**GUESTS:** Billy Allred, Don Adams, Eric Scicchitano, Sonia Showers, Amy Smalt, Teri Provost, Mitzi Gallagher-Long, Becky Perez, Jeff McClintock, Finance Director.

**STAFF:** Susan Greene, Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Richards, second by Commissioner Reber, to approve the minutes of May 19, 2020. Motion carried and all members voted yes.

### B. OPEN FORUM

Mary Beth Clark – I know at least 2 poll workers that made complaints last election, but never received a response, is there a process in place for election complaints?

Commissioner Boop – These should be directed to the Election Director, Greg Katherman, someone could speak to a Commissioner, but they should go through Greg. Last year Commissioner John Showers was the Election chairman so the complaint could have gone to him.

Jeff Reber – I am chairman of the Election Board and this is something we are working on.

### C. NEW BUSINESS

Motion by Commissioner Reber, second by Commissioner Richards, to approve payables ending the week of May 29, 2020 in an amount of \$650,787.97. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve application for burial expenses for deceased service persons for Jack Solomon and application for burial expenses for deceased service persons widow for Shirley Reichner, Leona Fertig, Dorothy Heimbach, Violet Oswald, Ella Scholl, Margaret Stutzman, Irene Shirk and application for headstone for deceased service person's grave for Richard Hoffman, Joseph Yeager, Clifford Boyer and Richard Gill. Motion carried and all members voted yes.

Motion by Commissioner Reber second by Commissioner Richards, to approve the FY 2020-2021 CAPS (Child Accounting and Profile System) Service Provider Agreement for required upgrades with Avanco for Union County Children and Youth Agency at a cost of

\$2,059.83. This is funded through the Children and Youth IT Grant. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 9 for 2020 Designating the week of June 1 – 5, 2020 as Child Welfare Professionals Appreciation Week in Union County. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve updated title change and job description for Emergency Management Coordinator. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve updated EMA Operations and Training Officer job description. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve updated Union County Sick Leave Policy. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 10 for 2020 designating the Planning & Economic Development Director, as the person authorized to sign the PennDOT Reimbursement Agreement on behalf of the County for County Bridge No. 23, Big Red Covered Bridge. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to recess the regularly scheduled meeting to hold the Union County Salary Board meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Motion by Commissioner Richards, second by Commissioner Reber, to recess the regularly scheduled meeting to hold the Union County Election Board meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene  
Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant