

May 5, 2020

The regularly scheduled meeting of the Union County Board of Commissioners was held via video conference on Tuesday, May 5, 2020.

**BOARD MEMBERS:** Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman and Stacy Richards, Secretary

**GUESTS:** Mary Zimmerman, Sheri Stayton, Linda Harris, Kandy Duncan, Elizabeth Clement, Mike Derman, Becky Perez, Matt Ferrand, Eric Scicchitano, Carolyn Conner, Billy Allred, Sonia Showers, Greg Katherman, Director Elections, Diane Reigle, Treasurer, Jeff McClintock, Finance Director.

**STAFF:** Susan Greene, Chief Clerk, Sheryl Vrabel, Executive Administrative Assistant.

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Reber, second by Commissioner Richards, to approve the minutes of April 21, 2020. Motion carried and all members voted yes.

### B. OPEN FORUM

From Eric Scicchitano : Can you speak about the decision for the extended tax deadline?

Commissioner Boop – We have had several virtual meetings with the municipalities and everyone felt the need to provide some relief to the taxpayers, we have also had this discussion with other counties. This provides some grace for those who are struggling financially. The majority of payments are made during the discount period for various reasons, like mortgages in escrow, etc. so extending the face value was the best option.

From Eric Scicchitano : Were you all notified that Union County has had its first death from Covid-19?

Commissioners Boop, Reber, Richards – This is the first we are hearing it.

Mike Derman – What is HAVA?

Commissioner Boop – Help America Vote Act

Becky Perez- With the Census workers resuming work, are you all worried about outside people coming into the county?

Stacy – We were not aware that they are starting back up again, we will be in touch with those officials.

From Billy Allred : Was the Coroner or Michelle Dietrich aware of the Covid death?

Commissioner Boop – I would question if that number came from the state and yet we haven't heard from our EMA or our Coroner to confirm this, they have erroneously reported information before, look at the death from Snyder County , we should have been notified.

Billy Allred – Maybe Michelle could reach out on her social media when she has more information.

Eric Scicchitano – Any information on what measures will be taken to ramp up access to the Courthouse?

Commissioner Boop – Sue Greene is working with Department Heads to discuss procedures, I suggested they talk with their staff for ideas to work safely.

Commissioner Reber – Just a reminder that we have kept all of our services open and moving forward all along.

Commissioner Richards – As we are making this work for all of us, the best ideas will come from the ground up to do this safely.

Commissioner Boop – if staff are part of the decision making, it will be easier for them to buy in to do this safely.

Sue Greene – We will have an election update after this meeting

Becky Perez – As our county is opening up, how are the adjacent counties approaching this?

Commissioner Richards – We have met with other county Commissioners weekly and have been sharing information on how they plan to open. The businesses have movement from county to county and they seem to be using CDC guidelines, but they are not part of our jurisdiction.

Commissioner Reber – We have been meeting regularly with other counties and while it's good to coordinate efforts for safety, we are only responsible for our county

Commissioner Richards – Becky this is the second time you have mentioned this topic, are you concerned?

Becky Perez – Just a desire to realize that there is activity from outside our county and want the Commissioners to pay attention to that.

Matt Ferrand – Where is bridge number 19?

Sonia Showers – West Buffalo Township over Rapid Run

## C. NEW BUSINESS

Motion by Commissioner Richards, second by Commissioner Reber, to approve payables ending the week of May 1, 2020 in an amount of \$562,851.37. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the recommendation of the Union County Affordable Housing Fund Board to provide \$15,000 for a first-time homebuyer to purchase property in Lewisburg. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Agreement between Union County and Northridge Group, Inc. for continuation of Primary Hazardous Response Coverage within Union County effective May 5, 2020 until May 4, 2024. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to award bid from Murray Motors for one 2020 Ford Escape SE AWD in the amount of \$24,989.00 for Assessment. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 6 for 2020 to adopt the Union County 2020 Hazard Mitigation Plan Update. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve revised Union County Participation Plan for 2020. This revision for the CDBG application process allows for virtual public hearings and participation in the 2020 CDBG process. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 7 for 2020 for an extension of County and municipal real estate tax Face Value deadline to December 31, 2020. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Electricity Supply Agreement between Union County and MP2 Energy NE, LLC executed through MuirfieldEnergy for the purchase of electricity at \$0.065441/kilowatt hour for the County's Citizens' Electric accounts for a 12-month period effective June 1, 2020. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve the Notice of Intent to request and accept CARES ACT Grant Funds for the Union County Election Department. The funds eligible to be received are \$16,729.68. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the Notice of Intent to request and accept HAVA Grant Funds for the Union County Election Department. The funds eligible to be received are \$19,523.19. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Resolution Number 8 for 2020 designating week of May 17-23 as Emergency Medical Services Week in Union County. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Steve J. Miller and Jamie L. Tyson, N/K/A Jamie L. Miller in the amount of \$504.50 as presented by PennDOT District 3-0 for right of way, associated damages, and TCE for Union County Bridge No. 19 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with The Estate of Ruth M. Dauberman in the amount of \$504.50 as presented by PennDOT District 3-0 for right of way, associated damages, and TCE for Union County Bridge No. 19 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Margaret A. Kennel and Ronald K. Kennel in the amount of \$1,110.50 as presented by PennDOT District 3-0 for right of way, associated damages, and TCE for Union County Bridge No. 19 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Philip E. Groff and Margaret Y. Groff in the amount of \$3,312.00 as presented by PennDOT District 3-0 for right of way, associated damages, and TCE for Union County Bridge No. 19 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to recess the regularly scheduled meeting to hold the Union County Salary Board meeting. Motion carried and all members voted yes.

The regularly scheduled meeting reconvened.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene  
Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant