

April 6, 2021

The regularly scheduled meeting of the Union County Board of Commissioners was held via video conference on Tuesday, April 6, 2021.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman, and Stacy Richards, Secretary

GUESTS: Roberta Greene, Mary Beth Clark, Mitzi Gallagher-Long, Kandy Duncan, Becky Perez, Linda Harris, Marty Malone, Jim Frank, Sue Auman, Greg Katherman, Elections Director, Diane Reigle, Treasurer, Sonia Showers, HR Director, and Jeff McClintock, Finance Director

STAFF: Susan Greene, Chief Clerk, Jonathan DeWald, Solicitor, and Sheryl Vrabel, Executive Administrative Assistant

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Richards, second by Commissioner Reber, to approve the minutes of March 16, 2021. Motion carried and all members voted yes.

### B. OPEN FORUM

### C. NEW BUSINESS

Motion by Commissioner Reber, second by Commissioner Richards, to approve payables ending the week of April 2, 2021 in an amount of \$556,461.90. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve application for burial expenses for deceased service person for William Pflaum. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the FFY 2020 Community Development Block Grant Coronavirus Response (CDBG-CV) Budget Modification to move \$33,310 from the Kelly Township Remote Learning Assistance Program to the Community Action Agency (CAA) Kelly Township Assistance Program in an amount of \$15,000 and the Salvation Army Kelly Township Assistance Program in an amount of \$18,310. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Agreement between Union County and EnviroServe, Inc. for continuation of Primary Hazardous Response Coverage within Union County effective March 19, 2021 until May 4, 2024. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the recommendation of the Union County Affordable Housing Fund Board to provide \$15,000 for a first-time homebuyer to purchase property in Mifflinburg. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Amendment to Agreement between Union County and Palmetto Posting, Inc. to extend the agreement through 2021 for the posting of property for Tax Claim Bureau tax sale activities. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Memorandum of Understanding (MOU) between Union County and Northumberland County and Snyder County for Pennsylvania Commission on Crime and Delinquency (PCCD) 2019-2020 Justice Assistance (JAG) Local Initiatives Funding Grant to implement a multi-county cloud-hosted data sharing network. Cost associated not to exceed \$130,500 to be covered by grant funding for the October 1, 2020 – September 30, 2021 grant cycle. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Site License Agreement providing the term of 10 Years, with two five-year renewal periods and Second Amendment to Agreement between Union County and Crown Castle MU LLC, listing broadband equipment to be affixed to Milton Tower as presented. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to accept the resignation of Tammy Shively, with regret, Deputy Prothonotary with Union County Prothonotary Office, effective March 26, 2021. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to accept the resignation of Brenda Kline, with regret, Case Manager with Union County Children & Youth, effective April 12, 2021. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve request from Union County Safety Committee to use PCoRP Loss Prevention Grant for 2 Helmets and 8 Headsets for Sheriff Department in an amount of \$13,320, DVR Video Recorder for Jail in an amount of \$3,897 and VGA Extender for monitor at Commissioners door in an amount of \$302.50 for a total of \$17,519.50. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve request from Union County Safety Committee to use Pcomp Safety Improvement Program Grant for additional security cameras for Union County Resource Center in an amount of \$8,415.10. Motion carried and all members voted yes.

Commissioner Boop recessed the regularly scheduled meeting to hold the Union County Salary Board meeting.

The regularly scheduled meeting reconvened.

Commissioner Boop recessed the regularly scheduled meeting to hold the Union County Election Board meeting.

The regularly scheduled meeting reconvened.

Commissioner Boop recessed the regularly scheduled meeting to hold the Union County Retirement Board meeting.

The regularly scheduled meeting reconvened.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene  
Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant