

February 16, 2021

The regularly scheduled meeting of the Union County Board of Commissioners was held via video conference on Tuesday, February 16, 2021.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman, and Stacy Richards, Secretary

GUESTS: Kim Amsler, Sue Auman, Eric Scicchitano, Carolyn Conner, Matt Ferrand, Marilyn Scott

STAFF: Susan Greene, Chief Clerk, and Sheryl Vrabel, Executive Administrative Assistant

ACTION MINUTES

A. MINUTES

Motion by Commissioner Richards, second by Commissioner Reber, to approve the minutes of February 2, 2021. Motion carried and all members voted yes.

B. OPEN FORUM

Matt Ferrand asked for clarification on item #11, sub-grantee agreement with Union County and CAA. Sue Auman, from the CAA, provided an overview, that this was part of the SEDA-COG process that was previously approved.

C. NEW BUSINESS

Motion by Commissioner Reber, second by Commissioner Richards, to approve payables ending the week of February 12, 2021 in an amount of \$268,176.47. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve application for burial expenses for deceased service persons for Leroy Smith, Paul Dreese and application for burial expenses for deceased service man's widow for Marion Rose, Irene Musser, Vada Erdley, Ann Wright, Nancy Sechler. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve commercial real estate listing agreement extension Addendum #3 with Lee & Associates of Eastern Pennsylvania, LLC as presented. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to accept the resignation of Paul Smith, with regret, Correctional Officer with Union County Jail, effective February 16, 2021. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve nurse job description as presented. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve the Certification of County Maintenance of Effort for Union County for January 1, 2020 to December 31, 2020 under the provision of Section 254(a) of Help America Vote Act (HAVA) in accordance with HAVA Title II Finance Assistance with the Commonwealth. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Community Development Block Grant Coronavirus Response (CDBG-CV) sub-grantee agreement with Union County and SEDA-COG for application preparation and assistance for Lewisburg Borough in an amount of \$9,000. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Community Development Block Grant Coronavirus Response (CDBG-CV) sub-grantee agreement with Union County and Kelly Township for Kelly Township Remote Learning Assistance Program, Salvation Army Kelly Township Assistance Program, and Community Action Agency (CAA) Kelly Township Assistance Program in an amount of \$58,310. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Community Development Block Grant Coronavirus Response (CDBG-CV) sub-grantee agreement with Union County and Union County Housing Authority (UCHA) for UCHA Healthy Hands Healthy Homes Program an amount of \$12,000. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Community Development Block Grant Coronavirus Response (CDBG-CV) sub-grantee agreement with Union County and Mifflinburg School District for UC K-8 Remote Learning Assistance Program in an amount of \$97,552. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Community Development Block Grant Coronavirus Response (CDBG-CV) sub-grantee agreement with Union County and Union-Snyder Community Action Agency (CAA) for USCAA Rent/Mortgage/Utility/Food Assistance Program in an amount of \$40,000. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve 2nd Quarter FY 2020-2021 Expenditure Report for Union County Children and Youth Agency in the amount of \$1,098,294 which represents 41.31% of the total budget. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve change to Soil Conservation job title from Environmental Educator/Ag Conservation Technician to Ag Conservation Technician/Environmental Educator. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve SEDA-COG as the Certified Economic Development Organization (CEDO) for Union County for the COVID-19 Hospitality Industry Recovery Program. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Resolution Number 1 for 2021 establishing a guide for policy and procedures for consultant selection for County Engineer. Motion carried and all members voted yes.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene
Chief Clerk

Sheryl Vrabel
Executive Administrative Assistant