

January 19, 2021

The regularly scheduled meeting of the Union County Board of Commissioners was held via video conference on Tuesday, January 19, 2021.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman, and Stacy Richards, Secretary

GUESTS: Eric Scicchitano, Teri MacBride, Sue Auman, Matt Ferrand, Mitzi Gallagher-Long, Don Wilver, and Doug Shaffer, Warden

STAFF: Susan Greene, Chief Clerk, and Sheryl Vrabel, Executive Administrative Assistant.

ACTION MINUTES

A. MINUTES

Motion by Commissioner Richards, second by Commissioner Reber, to approve the minutes of January 5, 2021. Motion carried and all members voted yes.

B. OPEN FORUM

Matt Ferrand asked for any thoughts on security in the county for the inauguration tomorrow. Commissioner Boop responded he would hope the sensible people of Union County will not cause trouble and he has not heard of any issues.

Eric Scicchitano asked about the CCAP election initiatives. Commissioner Reber responded the discussion for pre-canvassing ballots, which would have benefited us during the general election, and registration and mail-in ballot deadlines are being reviewed. Commissioner Richards added that CCAP has done a good job of keeping the commissioners informed on these initiatives. Commissioner Boop said that other CCAP priorities include broadband, crisis is emergency medical services and boosting funding for mental health.

C. NEW BUSINESS

Motion by Commissioner Reber, second by Commissioner Richards, to approve payables ending the week of January 15, 2021 in an amount of \$131,690.58. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve application for burial expenses for deceased service person for Philip McCarthy and application for burial expenses for deceased service person's spouse for Nancy Jones, Laura Erdley, Dorothy Guzanski. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve the Certification of County Funds for the 2021 Program Year for the Agland Preservation Projects. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve appointment of Sharon Koppel as an at-large member to the Union County System Library Board of Trustees for a three-year term, January 1, 2021 to December 31, 2023. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Angie L. Fillman in the amount of \$655.62 as presented by the Solicitor for right of way, associated damages, and TCE for Union County Bridge No. 1 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Temporary Construction Easement (TCE) Agreement and payment of \$1.00 to Samuel K. and Barbara L. Esch as presented by the Solicitor for Union County Bridge No. 1 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Michael D. Suders in the amount of \$579.30 as presented by the Solicitor for right of way, associated damages, and TCE for Union County Bridge No. 21 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Steven W. and Ruth L. Hoover in the amount of \$352.63 as presented by the Solicitor for right of way, associated damages, and TCE for Union County Bridge No. 21 replacement project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Agreement of Sale, Temporary Construction Easement (TCE) and Deed of Easement with Amber R. Felmey in the amount of \$4,025.00 as presented by the Solicitor for right of way, associated damages, and TCE for Union County Bridge No. 13 rehabilitation project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Temporary Construction Easement (TCE) Agreement with Ryan P. Sabo in the amount of \$2,250.00 as presented by the Solicitor for TCE and associated damages for Union County Bridge No. 13 rehabilitation project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Temporary Construction Easement (TCE) Agreement with Ryan P. and Samantha Sabo in the amount of \$2,250.00 as presented by the Solicitor for TCE and associated damages for Union County Bridge No. 13 rehabilitation project. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Shawn McLaughlin, Union County Bridge Program Manager as the authorized signatory for the approved Temporary Construction Easements, Agreements of Sale, Deeds of Easement and related documents associated with Union County Bridges No. 1, No. 13 and No. 21. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Application to Encumber Liquid Fuels Tax Fund Revision Number 1 for Bridge Number 11 repairs project to reduce the original encumbrance by \$46,215.17. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Application to Encumber Liquid Fuels Tax Fund Revision Number 1 for the various bridge deck concrete sealing project to reduce the original encumbrance by \$22,869.12. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Original Application to Encumber Liquid Fuels Tax Fund in the amount of \$100,000 for repairs to Union County Bridge Number 20 in West Buffalo Township. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve letter of support for Community Action Agency (CAA) to apply for the 2020-2021 Pennsylvania Veterans' Trust Fund grant. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Commissioner Preston Boop as the commissioner representative to the SEDA-COG Board of Directors for 2021. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Amendment 2 to Professional and Administrative Services Agreement with SEDA-COG and Union County for FFY 2016 CDBG funds to remove Environmental Review fee of \$3,100 and Davis-Bacon & Related Act fee of \$2,000 and add to Union County Housing Authority Rehabilitation Kelly Township Project due to Kelly Township abandonment of the Park Restrooms Project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve delegation of signing authority to Susan Greene, Chief Clerk, for CDBG contract number C00075592 in an amount of \$300,000 effective January 27, 2020 to June 30, 2022. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Utility Relocation Agreement with PPL Electric Utilities Corporation as presented for Union County Bridge #21 replacement project on Shuck Road in West Buffalo Township at an estimated cost of \$79,291.39. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Utility Relocation Agreement with PPL Electric Utilities Corporation as presented for Union

County Bridge #1 replacement project on Masser Road in Gregg Township at an estimated cost of \$59,612.48. Motion carried and all members voted yes.

Commissioner Boop recessed the regularly scheduled meeting to hold the Union County Prison Board meeting.

The regularly scheduled meeting reconvened.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene
Chief Clerk

Sheryl Vrabel
Executive Administrative Assistant