

July 6, 2021

The regularly scheduled meeting of the Union County Board of Commissioners was held in person and via videoconference on Tuesday, July 6, 2021.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman, and Stacy Richards, Secretary

GUESTS: Eric Scicchitano, Matt Ferrand, Mitzi Gallagher-Long, Shawn McLaughlin, Planning Director and Jeff McClintock, Finance Director

STAFF: Susan Greene, Chief Clerk, Jonathan DeWald, Solicitor and Sheryl Vrabel, Executive Administrative Assistant

## ACTION MINUTES

### A. MINUTES

Motion by Commissioner Richards, second by Commissioner Reber, to approve the minutes of June 15, 2021. Motion carried and all members voted yes.

### B. OPEN FORUM

### C. NEW BUSINESS

Motion by Commissioner Reber, second by Commissioner Richards, to approve payables ending the week of July 2, 2021 in an amount of \$464,471.08. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve application for burial expenses for deceased service person for Richard Wesner and burial expenses for deceased service man's widow for Florence Keister, Edna Emery. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to accept the resignation of Joelle Coyle, with regret, Administrative Assistant with Union County Probation, effective June 30, 2021. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Letter of Engagement for Provisioning of NG911 Services as presented. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Special Warranty Deed between Union County (Grantor) and 17890 Russell Road, LLC (Grantee) and the conveyance of 57 acres at Great Stream Commons as presented, along with the Temporary Easement related to the premises sold, Settlement Statement, Resolution

Number 7 for 2021 approving the sale, and all other closing documents related thereto. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Master Agreement with Union County and Teleosoft, Inc. for new software for Civil/Orphan's Court in the Prothonotary Office in an amount of \$286,671 for implementation and \$49,855 annually for maintenance effective June 15, 2021. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Agland Preservation Sales Agreement for Amos & Elizabeth Oberholtzer for crop/beef farm located in Limestone Township for 93.918 acres for \$1.00. This is a 100% county funded donation. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Agland Preservation Sales Agreement for Amos & Elizabeth Oberholtzer for crop farm located in Limestone Township for 148.33 acres for \$1.00. This is a 100% county funded donation. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve CDBG FFY 2021 Project Selection as follows:

Mifflinburg Woodland Estates Sewer Project	\$77,500
Buffalo Township Black Run Pump Station Project	\$106,290
UC Housing Authority Housing Rehab Administration	\$25,000
	\$42,100
Total Allocation	\$208,790

Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to approve Amendment 1 to Professional & Administrative Services Agreement with Union County and SEDA-COG for FFY 2019 CDBG funds to remove Environmental Review fee of \$4,000 and Davis-Bacon & Related Act fee of \$3,100 due to Lewisburg Borough abandonment of 2019 Lewisburg Limestone Run Flood Resiliency Project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Amendment to Agreement Between Pictometry International Corporation and Union County, PA and Snyder County, PA for the ChangeFinder in an amount of \$2,961.32 effective July 6, 2021. Motion carried and all members voted yes.

Motion by Commissioner Richards, second by Commissioner Reber, to accept the resignation of Cynthia Harvey, with regret, Administrative Assistant with Union County Court Administration, effective December 31, 2021. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Richards, to approve Resolution Number 8 for 2021 authorizing Sue Auman, Executive Director of Union Snyder

Community Action Agency to sign grant agreements for the Pennsylvania Housing Finance Agency on behalf of Union County. Motion carried and all members voted yes.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene  
Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant