

March 2, 2021

The regularly scheduled meeting of the Union County Board of Commissioners was held via video conference on Tuesday, March 2, 2021.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Jeff Reber, Vice-Chairman, and Stacy Richards, Secretary (arrived late)

GUESTS: Roberta Greene, Mary Beth Clark, Teri MacBride, Sue Auman, Eric Scicchitano, Becky Perez, Heather Over, Mitzi Gallagher-Long, Don Wilver, Matt Ferrand, Sonia Showers, HR Director, Greg Katherman, Elections Director, Diane Reigle, Treasurer and Jeff McClintock, Finance Director

STAFF: Susan Greene, Chief Clerk, Jonathan DeWald, Solicitor and Sheryl Vrabel, Executive Administrative Assistant

### ACTION MINUTES

#### A. MINUTES

Motion by Commissioner Reber, second by Commissioner Boop, to approve the minutes of February 16, 2021. Motion carried and all members voted yes.

#### B. OPEN FORUM

Commissioner Boop discussed the Maximus contract in more detail (item #7) as well as the county debt refinancing (item # 13). Sue Auman discussed the ERAP program (item #11) in more detail.

#### C. NEW BUSINESS

Motion by Commissioner Reber, second by Commissioner Boop, to approve awarding the Union County bridge bundle construction project to low bidder Nestlerode Contracting in the amount of \$1,660,527.86. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Boop, to approve payables ending the week of February 26, 2021 in an amount of \$451,542.83. Motion carried and all members voted yes.

Motion by Commissioner Boop, second by Commissioner Reber, to approve application for burial expenses for deceased service persons for Roger Hepner, Francis Nuzzo, and application for burial expenses for deceased service man's widow for Marion Foster, Betty Comerer. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Boop, to approve the FY 2019 CDBG Budget Modification to move \$89,707 from the Limestone (Bull) Run Area Flood

Resiliency Project to the 2020 Emergency Notification System Project. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Boop, to approve Competitive Community Development Block Grant Coronavirus Response (CDBG-CV-C) Subrecipient Agreement Competitive Contract for the Lewisburg Borough Hand Washing/Hand Sanitizing Restroom Project in an amount of \$276,000 effective February 1, 2021 to November 1, 2022. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Boop, to approve Community Development Block Grant Coronavirus Response (CDBG-CV) Subrecipient Agreement Entitlement Contract for the Lewisburg Borough Hand Washing/Hand Sanitizing Restroom Project in an amount of \$50,816.00 effective February 1, 2021 to November 1, 2022. Motion carried and all members voted yes.

Motion by Commissioner Boop, second by Commissioner Reber, to approve Agreement for Professional Consulting Services with Union County and Maximus US Services, Inc. in an amount of \$21,000 effective March 1, 2021 to February 29, 2024 as presented. Motion carried and all members voted yes.

Motion by Commissioner Boop, second by Commissioner Reber, to approve Amendment Number 3 to the 17890 Russell Road, LLC Purchase and Sale Agreement as presented. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Boop, to approve Board of Assessment Appeals to hold semi-annual hearings for timely-filed tax assessment appeals, with such hearings to occur in the calendar months of March and September. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Boop, to approve Amendment No. 1 to the Professional & Administrative Services Agreement for the COVID-19 Hospitality Industry Recovery Program (CHIRP) Grant with Union County and SEDA-Council of Governments (SEDA-COG). Motion carried and all members voted yes.

Motion by Commissioner Boop, second by Commissioner Reber, to approve Community Action Agency (CAA) as the County's agency for processing Emergency Rental Assistance Program (ERAP) applications and issuing payments for ACT 1 funding. Motion carried and all members voted yes.

Motion by Commissioner Boop, second by Commissioner Reber, to approve Fisher's Disposal LLC as the refuse and single stream recycling service provider for Union County effective April 1, 2021. Motion carried and all members voted yes.

Motion by Commissioner Reber, second by Commissioner Boop, to approve the upcoming issuance of Union County's taxable and tax-exempt General Obligation Notes, Series A and B of 2021 in order to refinance certain outstanding indebtedness of the County for debt service savings, authorizing the Finance Director, together with PFM Financial Advisors LLC, as financial advisor, and Stifel Nicolaus & Company, Inc., as placement agent, to complete their evaluation of the proposal offered by Key Bank, and to confirm

with Key Bank the terms and conditions set forth to include such proposal for acceptance in that certain debt authorizing ordinance to be placed on the agenda for consideration at its public meeting scheduled for March 16, 2021. Motion carried and all members voted yes.

Motion by Commissioner Boop, second by Commissioner Reber, to approve Transitions of PA for request for Certification for Emergency Solutions Grant (ESG) Application as presented. Motion carried and all members voted yes.

Commissioner Boop recessed the regularly scheduled meeting to hold the Union County Salary Board meeting.

The regularly scheduled meeting reconvened.

Commissioner Boop recessed the regularly scheduled meeting to hold the Union County Election Board meeting.

The regularly scheduled meeting reconvened.

Commissioner Boop declared meeting adjourned.

Union County Commissioners

Susan Greene  
Chief Clerk

Sheryl Vrabel  
Executive Administrative Assistant