

**Minutes**

**December 9, 2019  
Monday, 4:30 p.m.  
Commissioner's Board Room  
155 North 15<sup>th</sup> Street**

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**REGULAR MEETING  
UNION COUNTY PLANNING COMMISSION**

**I. Call to Order:**

Chairman Donald Bowman called the meeting to order at 4:40 p.m.

Planning Commission Members Present:

Donald Bowman	Tony Mike	Ben Ranck
Allan Grundstrom	Greg Prowant	

Planning Commission Members Absent:

Susan Benfer	Sally Farmer	James Murphy
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Others Present:

Shawn McLaughlin, Planning Director	Janice Wagner, Staff
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**II. Approval of Minutes:**

Being no additions or corrections to the minutes there was a motion by Tony Mike and second by Ben Ranck to approve the November 4, 2019 meeting minutes as mailed. Motion carried.

**III. Committee Reports:**

A. Subdivision Report – November 2019

Commission Actions

None

Staff Actions

1. John Burkholder – West Buffalo Twp., (1 lot), res., 1.36 acs., add-on, final.

Municipal Reviews

2. Laura Bell – White Deer Twp., (1 lot), res., 0.02 acs., add-on, final.
3. Margaret Lauver – Limestone Twp., (2 lots), res., 3.81 acs., add-on, final.
4. Mark Laubach – White Deer Twp., (1 lot), res., 10.30 acs., final.
5. Gary Pfleeger – Kelly Twp., (2 lots), res., comm., 2.71 acs., final.
6. Jay Oberholtzer – Buffalo Twp. (1 lot), agr., 25.00 acs., final, land development.

There was a motion by Ben Ranck to ratify staff actions and municipal reviews. Second by Tony Mike. Motion carried.

**IV. Correspondence and Information:**

Mr. McLaughlin reported Eric Nyerges, Director of the Union County Conservation District has been in contact regarding DEP's WHIP Program. This is a watershed planning initiative across the Chesapeake Bay counties. DEP would like the County Planning Commission involved and we may lead the process. The County Commissioner's ultimately decide if the County is going to do this work or may choose to opt out and have DEP administer. It was suggested that Mr. Nyerges attend a future meeting to explain.

**V. Director's Report:**

Mr. McLaughlin reported he spent time with the liquid fuels audit of 2018; spent time on the County budget; met with our bridge engineer and Penn DOT on our plan for bridge repairs for 2020; attended FOCUS Central PA board meeting; met with County retirement fund investors/advisors; had a Trail Authority board meeting; did some site visits with Trail Authority board members; had a meeting with PPL regarding electricity at the Business Park; attended SEDA-COG MPO meeting.

**VI. Old Business:**

A. UCPC Vacancy

The personal committee has chosen four candidates to be submitted to the Commissioner's for consideration to fill the vacancy of the two planning commission members.

B. Staff Vacancy

Pam Mabus, Community Planner has officially retired. Her last day will be December 17<sup>th</sup>. Shawn has been working with the Human Resource's Department to advertise for a replacement. In the interim John DelVecchio will be reviewing the subdivision and land development plans.

**VII. New Business:**

**VII. Public Comment:**

None

**IX. Adjournment:**

There was a motion by Allan Grundstrom and second by Ben Ranck to adjourn the meeting at 5.17 pm.

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Janice Wagner, Recording Secretary

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Date

































































