

Minutes

**November 4, 2019
Monday, 4:30 p.m.
Commissioner's Board Room
155 North 15th Street**

**REGULAR MEETING
UNION COUNTY PLANNING COMMISSION**

I. Call to Order:

Chairman Donald Bowman called the meeting to order at 4:32 p.m.

Planning Commission Members Present:

Donald Bowman	Tony Mike	Ben Ranck
Sally Farmer	James Murphy	
Allan Grundstrom	Greg Prowant	

Planning Commission Members Absent:

Susan Benfer

Others Present:

Shawn McLaughlin, Planning Director	Janice Wagner, Staff
Pam Mabus, Planner	John DeVecchio, Planner

II. Approval of Minutes:

Being no additions or corrections to the minutes there was a motion by Tony Mike and second by Allan Grundstrom to approve the October 7, 2019 meeting minutes as mailed. Motion carried.

III. Committee Reports:

A. Subdivision Report – October 2019

Commission Actions

Steven Hoover – Land Development, West Buffalo and Lewis Townships

The applicants is requesting a second time extension (30 days) to expire on December 9, 2019 which is the date of the regularly scheduled Planning Commission meeting. The purpose of the extension is to obtain the DEP sewer exemption. There was a motion by Sally Farmer to grant the 30-day time extension. Second by Ben Ranck. Motion carried.

Staff Actions

None

Municipal Reviews

1. Glen and Lena Leitzel – White Deer Twp., (1 lot), res., 2.00 acs., final
2. M.R. Garage Doors – Buffalo Twp., (1 lot), comm., 8,820 sf, prel., final, land development.
3. Buffalo Valley United Methodist Church – Buffalo Twp., (1 lot), comm., 1.90 acs., final.

There was a motion by Ben Ranck to ratify staff actions and municipal reviews. Second by Sally Farmer. Motion carried.

IV. Correspondence and Information:

None

V. Director's Report:

Mr. McLaughlin reported he spent time with the liquid fuels audit of 2018; spent time on the County budget; met with our bridge engineer and Penn DOT on our plan for bridge repairs for 2020.

VI. Old Business:

None

VII. New Business:**A. Trail Authority Support**

John DeVecchio, Trail Manager gave an update on the Buffalo Valley Rail Trail stating ownership has not gone so bad. The County Trail Authority took over the responsibilities of the trail in mid-June and one of the biggest issues are "what are the maintenance needs" such as tree trimming maintaining the restrooms, etc.. A contract was awarded to Schlegel Excavating to work on the culverts, fixing the signs and doing some backfill work. The restrooms will remain open over the winter months.

B. Broadband Internet

There are several discussions going on at the federal and state levels and in our region regarding broadband internet. A survey was conducted by SEDA-COG during the summer. The Commissioners' are looking at options for the employment of broadband to improve service in the County. They have signed onto two different studies for internet access. If the County were to adopt either of the plans the infrastructure would be County built and paid for by the ISP service leasing the infrastructure.

VII. Public Comment:

None

IX. Adjournment:

There was a motion by Greg Prowant and second by Jim Murphy to adjourn the meeting at 5.33 pm.

Janice Wagner, Recording Secretary

Date

